**FORM RMU-2 - APPLICATION FOR DESTRUCTION PERMISSION**

**IMPORTANT** Record custodians must re-submit this form each time they intend to destroy any of the records listed therein. No record can be destroyed unless it is included in an authorized disposal schedule.

1. **Destruction Permission for:** Tisbury Police Dept.

2. **Total approximate volume of records proposed to be destroyed (cubic feet, file drawers, boxes, etc.)**
   - 30 files - 0 Box (approx.)

3. **Location of records:** Administration Offices Tisbury P.D.

4. **The last audit of accounts of this office was completed on:** 7/30/2020

5. **I certify that the last entries on the records listed in this application were made prior to the retention date of this agency’s Disposal Schedule(s) thus satisfying the legal requirements that certain records be kept for a specified length of time and are not subject to pending audit or investigation.**

   **Chief Mark E. Salafia**
   **32 Water St., P.O. Box 46,**
   **Vineyard Haven, MA 02568**
   **Phone: 508-676-7210**
   **07/29/2020**

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### Item No. | Description of Record (Give Form # if any) | Retention Period | Inclusive Dates
---|---|---|---
Examples 1.104 | Personnel, Leave Reports (Authorized) | Retain 3 years | 01/01-01/04/00
16.012 | Civilian Complaints - substantiated | | 1983-7/2013
16.013 | Civilian Complaints - unsubstantiated | | 1983-7/2013
16.019 | Disciplining Case Files Resulting From Civilian Complaint | | 1983-7/2013

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**NOTE:** Please list additional records on a separate sheet(s).

**DO NOT USE THIS SPACE**

**Approvers**

Pursuant to provisions of MGL, ch. 66, Supervisor of Public Records hereby grants permission to destroy the records listed in this application under the Disposal Schedule(s) above.

**SUPERVISOR OF PUBLIC RECORDS**

**Rebecca Murray**

**Date:** 7/30/2020

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**RMU2 02/27/12**